

# ACADEMIC SUPPORT ADVISING

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The role of the academic support advisor at Chamberlain is to enhance the student experience and support student success through proactive, informed and compassionate advising.

**Your advisor can assist you with:**

- **Course planning**
- **Identifying resources to promote academic progression**
- **Registration** – Students can register by contacting their academic support advisor. In some locations, students can also register through the My Chamberlain portal. If registering through the student portal, students should reference the graduation plan provided by their academic support advisor to ensure enrollment in the appropriate coursework. Many locations have a registration deadline. Please contact an academic support advisor for more information. It is the student's responsibility to inform their academic support advisor of any changes in registration. Students with a compliance, financial or other hold will be unable to register until their hold has been cleared. Students wishing to drop, add or withdraw from a course should contact their academic support advisor. To help ensure academic integrity, pre-licensure nursing students that register for online nursing courses may be required to take their unit exams and final exams on campus, in a proctored environment. To ensure compliance with state regulations, students are discouraged from changing course sections after initial registration. In addition, students may be subject to administrative course section moves at the discretion of Chamberlain. Information about on-campus testing will be provided in your course syllabi.
- **Attendance questions**
- **Proficiency examination questions**
- **Academic questions**

Detailed information regarding all academic policies is available at [chamberlain.edu/catalog](http://chamberlain.edu/catalog). It is important for students to familiarize themselves with these policies to ensure academic success throughout their program.

Students are encouraged to contact their academic support advisor with any questions or needs. Academic support advisors may also contact students to increase student awareness of issues that may negatively impact their academic success and to help students identify faculty and university support services to help students successfully complete their course of studies.