

ACADEMIC INTEGRITY PREVENTION TECHNIQUES FOR STUDENTS

All Chamberlain University students have a responsibility to adhere to this academic integrity policy, as do all members of the Chamberlain community. The following is a list of some ways in which students can prevent and confront academic integrity violations:

1. If you observe or have first-hand knowledge of a violation of the student academic integrity policy, report it to one of the following:

- The faculty member teaching the course
- The dean of academic affairs or designee, online program dean or designee

Reporting Hotline

Chamberlain University has an academic integrity reporting hotline for students to share academic integrity or cheating concerns they may observe during their time as a Chamberlain student. Students are also always welcome to speak with their faculty if they have any questions or concerns, as we work together to uphold Chamberlain University's culture of care with academic integrity at the forefront.

Our academic integrity reporting channels include both phone and email and serve as a confidential and nonpunitive service for all Chamberlain University students to anonymously report academic integrity concerns.

To report a concern, please save the following contact information. Phone: 888-848-4503 Email: AcademicIntegrityReportingHotline@chamberlain.edu

When a cheating-related concern is reported by phone or email, the information shared will be evaluated by our academic leadership team, and the reporter will maintain complete anonymity throughout the investigation.

2. Make it difficult and unacceptable for other students to cheat by:

- Completing take-home, non-proctored assessments alone and in a secluded environment
- Covering your work during on-site assessments
- Denying others access to your computer programs
- Giving discouraging glances to students trying to cheat
- Never sharing your login credentials and/or passwords
- Refusing to share your written work with other class members unless it is required as a part of a team assignment
- Refusing to discuss an assessment with other students
- Refusing to give away or share written assignments or homework
- Refusing to provide current and old assessments to other students without the consent of the faculty member
- Reporting suspicious test-taking behavior during the assessment

3. As a student, you can avoid violations of the academic integrity policy by:

- Avoiding the temptation to cheat via electronic devices or software. Any electronic devices that may be used as an aid must be out of reach throughout the assessment (examples include but are not

limited to hand-held computer, cell phone, smart glasses, calculator, pager, and all smart watches.

- Understanding that the technology of the internet also works for your instructor. Google™ searches and plagiarism checkers can detect plagiarism on papers and exams in a matter of minutes.
- Becoming familiar with the American Psychological Association (APA) method of documenting your sources. This can be found in your English class handbooks or at apastyle.org. Your librarian can also help you to find resources on citation principles.
- Clarifying assignments with your instructor. Your instructor may encourage you to collaborate with classmates on assignments but expect the work you submit has been completed on your own. If you are in doubt about your instructor's requirements for an assignment, it is important to seek clarification.