

ACADEMIC INTEGRITY PREVENTION TECHNIQUES FOR STUDENTS

All Chamberlain University students have a responsibility to adhere to this academic integrity policy, as do all members of the Chamberlain community. The following is a list of some ways in which students can prevent and confront academic integrity violations:

- 1. If you observe or have first hand knowledge of a violation of the student academic integrity policy, report it to one of the following:**
 - The faculty member teaching the course
 - The dean of academic affairs or designee, online program dean or designee
- 2. Make it difficult and unacceptable for other students to cheat by:**
 - Completing take-home, non-proctored quizzes and exams alone and in a secluded environment
 - Covering your work during exams
 - Denying others access to your computer programs
 - Giving discouraging glances to students trying to cheat
 - Keeping your computer password a secret
 - Refusing to share your written work with other class members unless it is required as a part of a team assignment
 - Refusing to discuss a quiz or exam with other students until all members of the class have taken it and grades have been posted
 - Refusing to give away or share written assignments, homework and term papers
 - Refusing to provide current and old quizzes and exams to other students without the consent of the faculty member
 - Reporting suspicious test-taking behavior during the quiz or exam so the behavior can be documented
- 3. As a student, you can avoid violations of the academic integrity policy by:**
 - Avoiding the temptation to cheat via communication technology. We recommend that students leave cell phones or other electronic devices at home during exams.
 - Understanding that the technology of the internet also works for your instructor. Google™ searches and plagiarism checkers can detect plagiarism on papers and exams in a matter of minutes. Becoming familiar with the American Psychological Association (APA) method of documenting your sources. This can be found in your English class handbooks or at apastyle.org. Your librarian can also help you to find resources on citation principles.
 - Clarifying assignments with your instructor. Your instructor may encourage you to collaborate with classmates on assignments but expect the work you submit has been completed on your own. If you are in doubt about your instructor's requirements for an assignment, it is important to seek clarification.