

# APPEAL OF AN ACADEMIC DECISION

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A student may choose to appeal a decision which has been made regarding a formal request by an initial designee or hearing body to their online or campus program administrator or their designee. Appeals must be submitted in writing and must state a basis for the appeal. Basis for an appeal include:

- There is new evidence that was unavailable at the time of the original decision that would affect the outcome of the original decision
- There were procedural irregularities in the process that affected the outcome
- The original decision was not reasonable based on the evidence compiled

A copy of the program administrator's or designee's written decision on the appeal shall be sent to the student in a timely manner. The decision of the program administrator or designee on the appeal is final.